

# ADDITION OF PARTY FORM

## Member Details

Member number: \_\_\_\_\_ Date: \_\_\_\_\_

Member name: \_\_\_\_\_

## ADDITIONAL PARTY DETAILS

Along with this completed form, please provide identification for the additional party as per the [Membership ID Requirements](#).  
If the additional party is unable to present identification in-branch please refer to the [Identification Certification Information Sheet](#).

## Existing relationship with Heritage

Do you have an existing relationship with Heritage?  Yes  No

If **yes**, list existing member number/s: \_\_\_\_\_

NOTE: If you have an existing relationship with Heritage, we will use the below details to check and update your existing details.

## Additional party details

Party type:  Authorised signatory  Executor  Token Holder  Beneficial Owner  Enquiry Access  Director  Trustee

Partner  Public/Authorised Officer

Title: \_\_\_\_\_ Surname: \_\_\_\_\_

Given names: \_\_\_\_\_

Commonly known as: \_\_\_\_\_ Date of birth: \_\_\_\_\_

First school attended: \_\_\_\_\_ Mothers maiden name: \_\_\_\_\_

Email: \_\_\_\_\_ Gender  M  F  Undisclosed

## Residential address

Property: \_\_\_\_\_ Unit/flat #: \_\_\_\_\_ House #: \_\_\_\_\_

Street name: \_\_\_\_\_ Street type: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Mailing address (if different from above): \_\_\_\_\_

## Contact details

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Mobile: \_\_\_\_\_

Other: \_\_\_\_\_ If other, relationship: \_\_\_\_\_

## Foreign country tax details

Are you a US citizen or resident of any country other than Australia for tax purposes?

No  Yes – please provide foreign tax details for each country in the table below.

Country of tax residence	TIN	If no TIN available enter reason code from table

Reason Code	Description
A	The country does not issue TINs to its residents
B	No TIN is required (Note. Only select this reason if the domestic law of the relevant jurisdiction does not require the collection of the TIN issued by such jurisdiction)
C	Unable to obtain a TIN or equivalent number. Please explain why you are unable to obtain a TIN if you select this reason.

## Declaration and signature

By signing this Addition of Party Form, I agree to the following:

- To be bound by the terms and conditions as outlined in the Guide to Heritage Deposit Products.
- That it is an offence under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 to make a false and misleading statement. I/We declare that the details as shown on this form are complete and accurate.
- I have received a copy of the Heritage Privacy Policy and consent for my personal information to be collected, used and disclosed in accordance with Heritage's Privacy Policy. This includes verification of personal information as required by the Anti-Money Laundering and Counter-Terrorism Financing Act 2006.
- This information reflects my tax residency status.
- I will update Heritage within 90 days if my tax residency status has changed, and provide Heritage with an updated Party Form (and any documentary evidence as required).
- I acknowledge that information regarding a related account to the entity named in this form and details contained in this form may be provided to the Australian Taxation Office and exchanged with tax authorities of another country/jurisdiction.

Name: \_\_\_\_\_  
Please print

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Account Holder/Authorised Account Opener Acknowledgment

I/we certify that:

- Authority has been given to the party nominated in this form to conduct operations on behalf of me/us.
- This signing authority will extend to all accounts and term deposits opened under the above member number and will remain in force until Heritage has received notice in writing of the cancellation thereof.
- Cheque Accounts: This does not refer to cheques dated prior to the date hereof and presented for payment on or after such date.

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Please print Please print

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Please print Please print

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Branch use only	Branch Stamp:	Coded:	Checked:	Verification obtained (Y/N)?	CSO Signature:	Checking Officer Signature: